

RENEWAL OF STUDENT RESIDENCE PERMIT

*Renew your permit **3 months** before its expiry date*

Please prepare and scan all the documents listed hereunder before starting the online procedure.

The documents must be in French or translated by a translator sworn in a French Court of Appeal.

- ☐ Valid passport (ID page + all pages with stamps, visas and writing)
- ☐ Valid residence permit or long stay visa + confirmation of online validation document
- ☐ E-photo - choose format for a driving licence
- ☐ Proof(s) of address :
 - You live in a university residence: official residence certificate (signed and stamped).
 - You are a tenant: rental agreement + recent (dated less than 6 months) electricity, gas, water or landline telephone bill. Everything is included in your rental agreement? Provide a copy of the rental agreement and a copy of a recent home insurance certificate.
 - You own the property where you live: deed or property tax document + recent (dated less than 6 months) electricity, gas, water or landline telephone bill.
 - You are hosted by a private person: certificate of accommodation (*attestation d'hébergement*) + copy of the hosting person's valid ID + contract or deed or property tax + recent (dated less than 6 months) electricity, gas, water or landline telephone bill.
 - You live in a hotel: recent (dated less than 6 months) residence certificate issued by the hotel + last month's bill.
- ☐ Certificate of enrollment issued by a member institution of CMI Brest (*certificat de scolarité*)
- ☐ Official transcript of grades from the previous academic year OR certificate of attendance OR proof of attendance at the examinations certificate - signed and bearing university/school stamp
- ☐ Last diploma obtained in France OR certificate of successful completion (if available)
- ☐ Proof of resources from at least € 615 per month OR scholarship certificate OR certificate of financial support by a third party (*prise en charge*).
- ☐ Proof of health insurance (downloadable from your *ameli* account)