

DOCUMENT DE CIRCULATION POUR ETRANGER MINEUR (D.C.E.M.)

Foreign minors who live in France are not required to have a residence permit. However, in order to facilitate their travelling in and out of France, a travel document for foreign minors (DCEM) can be obtained for them. After a trip abroad, this document enables them to justify their legal residence in France for readmission. It is used as a visa waiver in France and at the external borders of the Schengen area. This document must be accompanied by a valid passport.

The application must be made by one of the parents exercising parental authority over the beneficiary.

REQUIRED DOCUMENTS:

- **D.C.E.M. application form** ([CERFA No. 11203 * 02](#)) filled, dated and signed by the applicant and the beneficiary.
- **2 passport photos** of the child – must be recent, with perfect likeness, bareheaded on a light background
- **Status proof of the minor:**
 - Family record book of applicant regularly updated (translated into French by a sworn translator) OR birth certificate of the beneficiary specifying filiation (translated into French by a sworn translator)
- **Proof of beneficiary's nationality:** when the parents are of different nationalities: child's passport or certificate of citizenship or national identity card or consular pass with photo with the child's name
- **Proof of the exercise of parental authority over the beneficiary:**
 - If the parents are married: family record book regularly updated OR marriage certificate celebrated abroad (translated into French by a sworn translator)
 - If parents are divorced: divorce certificate stating the child's custody
 - If the parents are legally separated: judgment stating the exercise of parental authority
 - If parents are not married:
 - If the child is recognised before he is one year old: civil status of paternity or maternity
 - If the child is recognised after the age of one: joint declaration of the exercise of parental authority subscribed to the registry of the court or judge's ruling family court
 - + If his parents are separated: consent of the other parent or declaration by the applicant stating that he has no contact with the other parent
 - If the child is adopted: adoption judgment
 - If the child is covered under a decision of the Algerian judicial authority ("kafala"): legal deed of parental authority
- **Proof of legal residence of the applicant:**
 - Residence permit valid in Finistère
 - Please be aware that the receipt for a residence permit application (*récépissé*) is not valid for a DCEM application
- **Proof of residence in Finistère:**
 - If renting accommodation: electricity bill (or gas, water, landline phone or internet access) less than 3 months old + housing tax certificate or home insurance certificate or last 3 rent receipts.
 - If staying at a hotel or residence: an *attestation de domicile* ("residence certificate") + bill for last month's rent.
 - If lodged by a private individual: a residence certificate (*une attestation d'hébergement*) provided by the lodger + original and copy of a proof of residence (less than 3 months old) in his/her name + a copy of the lodger's proof of identity.
- **Proof of the habitual residence of the child in France:** crèche attendance certificate or certificate of school enrollment for the current year or a social security affiliation certificate on which the name of the beneficiary child appears or health record book (with each visit validated by a doctor's stamp) or recent doctor's certificate stating that he/she regularly sees the child
- **Fiscal stamps:** a € 45 tax paid in revenue stamps (unless the application is for a European or Swiss minor or a non- European minor who has one European or Swiss parent).
- **A stamped addressed envelope**
 - The application can be submitted at the sub-prefecture of Brest (3 rue Parmentier) Monday through Friday from 1.30 pm to 4 pm. The document must be collected from the Préfecture of Finistère in Quimper. The child and his/her parents must be present to pick up the DCEM.